

SURVEY OF PENNSYLVANIA RECYCLING PROGRAMS

APPENDIX C

SURVEY OF PENNSYLVANIA RECYCLING PROGRAMS

Name of Your Jurisdiction: _____

Your Name and Title: _____

Phone Number: _____

E-mail Address: _____

1. Please identify the type of community(ies) that your jurisdiction serves (check all that apply):

_____ Urban: Large cities and counties

_____ Suburban: Cities and towns located on the outskirts of a major metropolitan area.

_____ Rural: Smaller towns/counties located in the country or less populated or developed areas.

2. Please estimate your current annual budget for all solid waste management and recycling programs (excluding HHW) that are provided by your jurisdiction either directly or through contracts, including administrative and overhead expenses:

3. Approximately what percentage of this budget is for recycling (including yard waste collection and processing, waste prevention, and education)? _____%

4. Does your jurisdiction have dedicated cost centers to track the cost of providing each type of solid waste service?

_____ Yes

_____ No

5. Does your jurisdiction currently own and operate a landfill or waste-to-energy facility (either directly or via contracting with a private operator)?

_____ Yes

_____ No

SURVEY OF PENNSYLVANIA RECYCLING PROGRAMS

6. Please specify how your jurisdiction funds the major solid waste services listed in the table below. (Check all that apply. Leave blank any services that your jurisdiction does not provide either **directly**, or **indirectly** via contract with another entity that provides the service.)” Definitions of the user fee terms are provided as an attachment to the survey.

Funding Mechanism	Garbage Collection and Disposal				Recycling Collection and Processing		Yard Waste Collection and Processing	Transfer Station	Landfill/ Disposal	Other
	Residential	Commercial Can/ Cart Customers	Commercial Dumpsters and/ or Roll-offs	Residential	Commercial					
Tippling fees										
Other service-specific user fees (e.g. Pay-as-you-throw or other collection fees)										
Monthly or annual fixed fees (e.g., annual flat solid waste fees)										
Millage (based on property values)										
Per-ton generator based fees (e.g., a fee charged to generators, regardless of where waste is disposed)										
Host fees										
Administrative fees										
Franchise fees										
Advance disposal fees (i.e., fees on tires)										
Commonwealth recycling grants										
General Fund transfers										
Other: _____										

SURVEY OF PENNSYLVANIA RECYCLING PROGRAMS

7. Please estimate the percentage of your jurisdiction's total **recycling program budget** (including waste reduction and recycling education, recyclables and yard waste collection and processing, but excluding HHW) that is funded by the following (definitions of each of the funding sources is provided as an attachment to the survey)

Funding Source:	Percentage of Recycling Budget:
902 Grants (program implementation)	_____ %
903 Grants (recycling coordinators)	_____ %
904 Grants (performance grants)	_____ %
Tipping fees	_____ %
Other service-specific user fees	_____ %
Monthly or annual fixed fees	_____ %
Per-ton generator based fees	_____ %
Millage (assessments based on property values)	_____ %
Host fees	_____ %
Administrative fees	_____ %
Franchise fees	_____ %
Advance disposal fees (i.e., fees on tires)	_____ %
General fund transfers	_____ %
Other (please describe below)	_____ %

8. If you receive 904 Performance Grant funds, what percentage of this funding is used to pay for services and activities that are not waste reduction or recycling related? _____%
9. Please identify whether your jurisdiction now uses or has considered implementing any of the following user fees (*check all that apply*). Please indicate the primary factors in your jurisdiction's decision against implementing the user fee (*check all that apply*) (*Note: The examples provided are not necessarily the only options available under each category. For clarification, see the enclosed definition sheet.*)

SURVEY OF PENNSYLVANIA RECYCLING PROGRAMS

Type of User Fee	Implemented (Please check)	Considered But Did Not Implement Due to the Following Reasons (Please check all that apply)					
		Public Perception	Inadequate billing system	Inability to monitor program costs	Concern regarding legal issues	Potential for decreased participation	Other (please specify)
Service specific user fees (e.g. waste or recyclables collection fee)							
Monthly or annual fixed fees (e.g., a flat fee residents and/or businesses pay to receive services)							
Per-ton generator-based fees (e.g., a fee charged to generators, regardless of where waste is disposed)							
Millage (based on property values) (e.g., charge per \$1,000 of value of property, charged on property tax bill)							
Tipping/processor fees (e.g., charged to users at landfill, yard waste processing site, transfer station, or WTE facility)							
Franchise fees							
Advance disposal fees (e.g., fees on tires)							
Other: _____							

10. Does your jurisdiction have a pay-as-you-throw (PAYT) user fee program for residential waste collection in which residents are charged different rates in accordance with the amount of waste they generate?
 _____ Yes _____ No

If yes, proceed to the next question. If no, jump to question 15.

SURVEY OF PENNSYLVANIA RECYCLING PROGRAMS

11. How long has the PAYT program been in place? _____
12. How is this PAYT program implemented?
 _____ Bags _____ Stickers or tags _____ Variable rates for different size
 garbage containers _____ Standard base rate plus extra charges for additional
 service
13. What are the current rates for this PAYT program?
 Bags: _____
 Stickers or tags: _____
 Variable rates: _____
14. Does the PAYT fee cover the full cost of providing residential garbage collection
 and disposal services?
 _____ Yes _____ No
15. If your jurisdiction were interested in expanding your waste reduction and
 recycling program, which of the following funding sources would you consider as
 potentially viable options (*check all that apply*)?

Funding Source	Potentially Viable	Not Viable
902 Grants		
903 Grants		
904 Grants		
Service specific user fees		
Monthly or annual fixed fees		
Per ton generator-based fees		
Non property-value based assessments		
Millage (based on property values)		
Tipping and processor fees		
Franchise fees		
Advance disposal fees		
General fund transfers		
Other: _____		

SURVEY OF PENNSYLVANIA RECYCLING PROGRAMS

16. Please identify the entity(ies) that perform the following recycling and solid waste management services in your jurisdiction as outlined below (*check all that apply*):

Collection Service	Your Jurisdiction	Regional Solid Waste Authority	Another Public Entity via Interlocal Agreement	Private Hauler via Contract with this Jurisdiction	Private Hauler via Contract with other jurisdiction	Private Hauler hired Directly by Customer	Other
Residential Waste Collection							
Commercial Waste Collection							
Curbside Recycling Collection							
Processing of Collected Recyclables							
Residential Yard Waste Collection							
Yard Waste Processing							
Commercial Recycling Collection							
Drop-Off Recycling Center							
Solid Waste Convenience Center							
Waste Reduction and Recycling Education and Technical Assistance							
Other: _____							

17. Which of the following barriers would need to be addressed to improve the efficiency and/or lower the cost of yard waste and recyclables collection in your jurisdiction (*check all that apply*)?

- _____ Lack of economies of scale due to small community size
- _____ Distance/travel time to processing facility
- _____ Low participation rates
- _____ Improper collection vehicles
- _____ Garbage included in recycling/yard waste stream
- _____ Labor costs and availability
- _____ Lack of competition to provide collection services
- _____ Contractor costs and performance
- _____ Other (please specify) _____

SURVEY OF PENNSYLVANIA RECYCLING PROGRAMS

18. Please identify the primary barriers (if any) that limit the use of contracts with private haulers for collection services (*check all that apply*):
- Not applicable, already contract with a private hauler
 - Satisfied with current system and no motivation to make a change
 - Limited expertise on procuring integrated solid waste & recycling collection services
 - Lack of sufficient number of private firms to compete
 - Experienced poor quality of service when used contractors in prior years
 - Lack of control
 - Concerns regarding how to deal with existing personnel/equipment
 - Political constraints
 - Other (please describe) _____
19. Some communities find it beneficial to join with other jurisdictions to cooperatively bid and contract for collection services with a private hauler(s). Please identify the primary challenges that might prohibit your jurisdiction from doing this (*check all that apply*):
- Not applicable: currently coordinate with other communities to cooperatively bid and contract for collection services with a private hauler.
 - Legal issues
 - Distance to other communities
 - Concerns regarding cost sharing
 - Concerns regarding quality of service
 - Lack of control
 - Concerns regarding use of existing personnel/equipment
 - Political constraints
 - Operational complexity/difficulty in aligning duration of existing contracts
 - Other (please describe) _____
20. If your jurisdiction operates a yard waste or recyclables processing facility, do you currently process any materials from other jurisdictions?
- _____ Yes (___ yard waste; ___ recyclables) _____ No
21. If not, please identify the primary reasons you do not accept recyclables from other local communities (*check all that apply*).
- Nearby communities have their own materials recovery facility (MRF)
 - Nearby communities do not have recycling programs
 - Nearby communities are served by private haulers who take materials to their own MRF(s)
 - Concerns regarding increased levels of contamination
 - Other (please describe) _____

SURVEY OF PENNSYLVANIA RECYCLING PROGRAMS

22. To the best of your knowledge, is the facility processing (or preparing for market) your recyclable materials operating at maximum capacity?

_____ Yes _____ No _____ Don't Know

23. Does your jurisdiction have a revenue sharing agreement with your recyclables processing facility or hauler?

_____ Yes _____ No

24. If yes, what are the basic terms of the agreement? _____

25. Does your jurisdiction see a need to develop a new or expand an existing recyclables processing facility?

_____ Yes _____ No _____ Don't Know

26. Which of the following limit the revenues your jurisdiction receives from the sale of recyclable materials (*check all that apply*)?

- _____ Insufficient knowledge of end-use markets and product specifications
- _____ Lack of established relationships with a network of buyers
- _____ Limited negotiating power due to volumes of recyclables collected
- _____ Limited personnel resources available to monitor and assess end-market activity
- _____ Lack of equipment to prepare material for higher markets
- _____ Other (please describe) _____

27. Does your jurisdiction currently have a cooperative agreement with any other communities to collectively market materials to the end market?

_____ Yes _____ No

If not, why not? _____

28. If so, does your jurisdiction market materials with other local governments directly, or through a regional entity, or through some other entity?

_____ Local Governments _____ Regional Entity

_____ Other _____

29. Does your jurisdiction have any local recycling market development programs currently in place to help expand or improve the markets for certain recyclable materials

_____ Yes _____ No If yes, please describe:
