

**DEPARTMENT OF ENVIRONMENTAL PROTECTION
STORMWATER MANUAL OVERSIGHT COMMITTEE BYLAWS
OCTOBER 10, 2003**

ARTICLE I. NAME: The name of this Committee shall be the Department of Environmental Protection Stormwater Manual Oversight Committee.

ARTICLE II. AUTHORIZATION: The Stormwater Manual Oversight Committee was created by DEP to provide comment and input to the contractor responsible for preparing the Pennsylvania Stormwater Manual as proposed in the Commonwealth's Comprehensive Stormwater Management Policy, No. 392-0300-002.

ARTICLE III. PURPOSE: The purpose of the Committee is to provide technical guidance and comments to Cahill Associates, Inc. during the preparation of the Pennsylvania Stormwater Manual. These comments will ensure that the manual meets the needs of the stakeholders to the maximum extent possible.

ARTICLE IV. MEMBERSHIP: The Committee members were appointed by the Secretary of the Department of Environmental Protection and shall not receive any compensation for their services, other than for expenses incurred. The Committee includes members with varied backgrounds and expertise in the field of stormwater management. Members were appointed for the duration of the Manual preparation process, which is expected to be 18 months from the time of the contract approval.

ARTICLE V. CHAIRPERSON: The administrative duties of the chairperson will be carried out by the Department of Environmental Protection, Bureau of Watershed Management.

ARTICLE VI. ADMINISTRATION: The Department of Environmental Protection, Bureau of Watershed Management and Cahill Associates, Inc. will share the secretarial duties of the Committee. The Bureau of Watershed Management will be responsible for providing public notice of the meetings of the Committee and providing a meeting location. Cahill Associates will be responsible for preparing and distributing an agenda of the upcoming meeting and recording minutes of the meeting and distributing these to the full membership.

ARTICLE VII. SCHEDULE: Meetings of the Committee shall be open to the public and shall be held on an as needed basis. These will be approximately every two months. Meeting dates, times and locations will be established by the Committee and published in advance to allow for public participation. During each meeting, a time will be available for public comment from non-committee members in attendance.